

Minutes for JAXA/NASA Telecon 5
By Ben Burford/RESTEC
Wednesday, February 15, 2006 (10 p.m. to 11:20 p.m.)

Attendees:

Ken McDonald
Yonsook Enloe
Kengo Aizawa
Ben Burford

Draft Telecon Agenda:

1. Slides for Paris CEOP meeting
2. Side meeting at Paris CEOP meeting
3. Comments on the JMSJ article
4. Other discussion?
5. Schedule next WTF-CEOP telecon

0. ECHO Partner Data Application Form

Ben and Yonsook discussed the contents of the ECHO Partner Data Application Form before Ken joined the telecon. Organization name should be JAXA. Security/access restrictions refers to possible firewalls. No need to describe requirements for revising metadata at this time. Completed form should be submitted to Yonsook.

1. Slides for Paris CEOP meeting

We agreed that the original slide titled "CEOS IGOS Support" should be put back in, because the diagram is simpler and highlights cooperation with IGOS. It should also include a comment on how the WTF process also provides lessons back to CEOS WGISS. We agreed that slides 6 and 7 could be combined into one slide. We agreed that the last slide "Tools for Next Phase" included information for both JAXA and NASA, so we decided to divide this into two slides, one with JAXA future plans at the end of the JAXA material presented by Osamu, and one at the end of NASA material to be presented by Ken, and slide 8 (the live demo) would be moved to last. That way, each person would rise and speak only once, simplifying the presentation. Osamu will go first, then Ken will need 5 minutes, and the remainder of the time will be for the demo and questions.

2. Side meeting at Paris CEOP meeting

Since Osamu will arrive on Tuesday and attend the meeting for one day (Wednesday only) the time for side meeting is short. But there should be a chance to discuss the slides and presentation before the presentation on Wednesday afternoon. Since Osamu is moving to Geneva and it isn't settled who will take over the WTF-CEOP leadership in JAXA its difficult to make future plans (e.g.

schedule an engineering meeting). The CEOS WGISS meeting should be a better opportunity to hold side discussions.

3. Comments on the JMSJ article

Ken and Yonsook expressed concern that the article describes a WTF as a system. This may raise expectations that CEOS WGISS is agreeing to develop a complete system when a WTF may actually only be a collection of components and not a complete system. Ben agreed to look into this further, but commented that CEOP has an expectation that WTF-CEOP will be a working system, and JAXA expects to create a working system which will later be taken over by another group (e.g. CEOP) to become an operational system. The main concern by Ken and Yonsook was that there was not a clear identification of the JAXA component as a JAXA prototype, separate from the overall WTF-CEOP project. Ben agreed to change the wording to make it clear that WTF-CEOP was a project, which was made up of components from separate agencies, and the JAXA contribution would be called the JAXA prototype component or system. Ben agreed to make the changes and send a new draft version of the article by the following day (Thursday).

4. Other discussion?

Ken needed to leave the telecon at 10 p.m. for another meeting and Yonsook need to leave at 10:15 p.m. to prepare for another telecon, so no further topics were discussed.

5. Schedule next WTF-CEOP telecon

The next telecon is scheduled for April 4.

Appendix to the minutes of the telecon:

Regarding agenda item 3 above “3. Comments on the JMSJ article”, the day after the telecon Ben sent an email showing material from the WTF Core Sites Project Plan, written by John Faundeen, where he described WTFs as systems – “These partnerships are known as the WGISS Test Facilities (WTFs) and are set up to address the needs of individual EO projects through the creation of prototype systems from which the EO Projects can evolve to operational systems.” So it appears appropriate to refer to WTFs as systems (prototype systems) that CEOS WGISS will develop (in partnership). However, the JMSJ article will refer to WTF-CEOP as a project, in order to avoid confusing a “WTF-CEOP System” with the JAXA prototype system.